

**REQUEST FOR PROPOSALS
LEON COUNTY, TEXAS
REFURBISHED COMMUNICATIONS
EQUIPMENT SHELTERS
RFP NO. 2026-353**

**LEON COUNTY
113 W. Main PO Box 898
CENTERVILLE TEXAS 75833**

PROPOSAL DUE BY 2:00 PM CDT ON NOVEMBER 17, 2025

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1. INSTRUCTIONS TO BIDDERS

1.1. Proposal Submission

- A. Proposals must be submitted in the complete original form by mail or messenger to the following address:

Leon County Auditor's Office
PO Box 898
113 West Main Street, 2nd Floor
Centerville, Texas 75833
- B. Proposals will be accepted at the above address until the time and date specified herein.
- C. All proposals shall be tightly sealed in an envelope and plainly marked with the Invitation for proposal number, due date, and the bidder's name and address.
- D. Late proposals will not be accepted and will be returned unopened to the bidder.
- E. All proposals submitted in response to this invitation shall become the property of Leon County and will be a matter of public record available for review.

1.2. Preparation of Proposals

- A. The proposal shall be legibly printed in ink or typed.
- B. If a unit price or extension already entered is to be altered, it shall be crossed out and initialed in ink by the bidder.
- C. The proposal shall be legally signed and shall include the complete address of the bidder.
- D. Leon County is exempt from Federal and State Sales Taxes, and such taxes shall not be included in bid prices.

1.3. Signatures

All proposals, notifications, claims, and statements must be signed by an individual authorized to bind the bidder. The individual signing certifies, under penalty of perjury, that he or she has the legal authorization to bind the bidder.

1.4. Rejection or Withdrawal

Submission of additional terms, conditions or agreements with the proposal document are grounds for deeming a proposal non-responsive and may result in rejection. Leon County reserves the right to reject all bids and to waive any informalities and minor irregularities or

defects in bids. Proposals may be withdrawn in person by a bidder or authorized representative, provided their identity is made known and a receipt is signed for the bid, but only if the withdrawal is made prior to the time set for receipt of bids. Bids are an irrevocable offer and may not be withdrawn within 90 days after the opening date.

1.5. Award

The bid will be awarded to the responsible, responsive bidder(s) whose proposal, conforming to the solicitation, will be most advantageous to Leon County – price and other factors considered. Unless otherwise specified in this RFP, Leon County reserves the right to accept a proposal in whole or in part, and to award by item or by group, whichever is deemed to be in the best interest of Leon County. Any bidder who is in default to Leon County at the time of submitting the bid shall have that bid rejected. Leon County reserves the right to clarify any contractual terms with the concurrence of the Contractor; however, any substantial nonconformity in the offer, as determined by Leon County, shall be deemed non-responsive and the offer rejected.

In evaluating proposals, Leon County shall consider the qualifications of the bidders, and, where applicable, operating costs, delivery time, maintenance requirements, performance data, and guarantees of materials and equipment. In addition, Leon County may conduct such investigation as it deems necessary to assist in the evaluation of a proposal and to establish the responsibility, qualifications, and financial ability of the bidders to fulfill the contract.

Leon County reserves the right to award this contract based on **lowest and best offer** in accordance with the laws of the State of Texas, to waive any formality or irregularity, to make awards to more than one offeror, and/or to reject any or all bids. In the event the lowest dollar offeror meeting specifications is not an awarded contract, the Offeror may appear before the Commissioners' Court and present evidence concerning Offeror responsibility after officially notifying the Auditor's Office of Offeror's intent to appear.

1.6. Contract

A response to an RFP is an offer to contract with Leon County based upon the terms, conditions, and specifications contained in the RFP. Proposals do not become contracts unless and until they are executed by Leon County, eliminating a formal signing of a separate contract. For that reason, all terms and conditions of the contract are contained in the RFP, unless any of the terms and conditions is modified by an RFP Amendment, a Contract Amendment, or by mutually agreed terms and conditions in the contract documents.

1.7. Results

Proposal results are not provided in response to telephone inquiries. A preliminary tabulation of the bids received will be available as soon as possible following the scoring of the proposals.

1.8. Changes and Addenda to Proposal Documents

Each change or addendum issued in relation to this RFP document will be on file in the Auditor's Office. In addition, to the extent possible, copies will be mailed to each person registered as having received a set of bid documents. It shall be the bidder's responsibility to make an inquiry as to change or addenda issued. All such changes or addenda shall become part of the contract, and all bidders shall be bound by such addenda. Information on all changes or admissions issued will be available at the Auditor's Office.

1.9. Specifications

Unless otherwise stated by the bidder, the proposal will be considered as being in accordance with Leon County's applicable standard specifications, and any special specifications outlined in the bid document. References to a particular trade name, manufacturer's catalogue, or model number are made for descriptive purposes to guide the bidder in interpreting the requirements of Leon County and should not be construed as excluding bids on other types of materials, equipment, and supplies. However, the bidder, if awarded a contract, will be required to furnish the item referred to in the specifications or description unless departure or substitution is clearly noted and described in the bid. Leon County reserves the right to determine if the equipment/product being proposed is an acceptable alternate. All goods shall be new unless otherwise so stated in the bid. Any unsolicited alternate proposal, or any changes, insertions, or omissions to the terms and conditions, specifications, or any other requirements of the proposal, may be considered non-responsive.

1.10. Delivery

Proposals shall include all charges for delivery, packing, creating, containers, etc. Unless otherwise stated by the bidder, the prices bid will be considered as being based on F.O.B. delivered, freight included.

1.11. Interpretation of Proposal and/or Contract Documents

All inquiries shall be made within a reasonable time prior to the date and time fixed for the bid opening, in order that a written response in the form of an addendum, if required, can be processed before the bids are opened. Inquiries received that are not made in a timely fashion may or may not be considered.

1.12. Currency

Prices calculated by the bidder shall be stated in U.S. dollars.

1.13. Pricing

Prices shall be stated in units of quantity specified in the bid documents. In case of discrepancy in computing the amount of the proposal, the unit price shall govern.

1.14. Notice to Proceed/Purchase Order

The successful bidder may not commence work under this contract until authorized to do so by the Leon County Auditor's Office.

1.15. HB 1295

By law, **vendor must complete a new Form 1295 for every contract** with the Texas Ethics Commission ("TEC"). The TEC website can be accessed at <http://www.ethics.state.tx.us/file/>. **Business entities MUST complete a new Form 1295 online prior to contracting with Leon County for every contract.** Upon completing the form, the TEC website will generate a PDF version of the business entity's Form 1295, including creating a unique "Certificate Number" for every contract that will be stamped in the upper right hand corner of the form. The business entity **must then sign a hard copy of the form and submit it to Leon County with the submitted bid documents.** **Failure to submit Form 1295 with bid documents will result in disqualification.** An example form 1295 can be found in the exhibits section of this document.

1.16. Conflict of Interest Questionnaire

Vendor must complete a new Conflict of Interest (CIQ) Questionnaire for every contract if there is a conflict between the vendor and Leon County. A signed copy must be returned with the submitted bid documents. If there is no conflict, please notate such on the CIQ form and return with bid documents. This form can be accessed at <https://www.ethics.state.tx.us/forms/CIQ>. An example CIQ questionnaire can be found in the exhibits section of this document.

1.17. Certification

By signing the proposal, the bidder certifies:

- A. The submission of the offer did not involve collusion or other anti-competitive practices.
- B. The bidder has not given, offered to give, nor intends to give at any time hereafter, any economic opportunity, future employment, gift, loan, gratuity, special discount, trip, favor, or service to a public servant in connection with the submitted offer.
- C. The bidder hereby certifies that the individual signing the bid is an authorized agent for the bidder and has the authority to bind the bidder to the contract.

1.18. Definitions

“County” – Leon County, Texas.

“Contractor” – The bidder whose proposal is accepted by Leon County.

2. GENERAL TERMS AND CONDITIONS OF BIDDING AND TERMS OF CONTRACT

By execution of this document, the vendor accepts all general and special conditions of the contract as outlined below and, in the specifications and plans.

2.1. Bidding

A. Authorized Signatures

The proposal must be executed personally by the vendor, duly authorized partner of the partnership, or duly authorized officer of the corporation. If executed by an agent, the power of attorney or other evidence of authority to act on behalf of the vendor shall accompany the bid to become a valid bid.

B. Late Proposals

Bids must be in the Auditor's Office before or at the specified time and date bids are due. Bids received after the submission deadline shall be rejected as non-responsive.

C. Withdrawal of Proposals Prior to Bid Opening

A proposal may be withdrawn before the due date by submitting a written request to the Auditor's Office. If time allows the bidder may submit a new proposal. Bidder assumes full responsibility for submitting a new proposal before or at the specified time and date bids are due. Leon County reserves the right to withdraw a request for bids before the opening date.

D. Withdrawal of Proposals after Bid Opening

Bidder agrees that its offer may not be withdrawn or cancelled by the vendor for a period of ninety (90) days following the date and time designated for the receipt of bids unless otherwise stated in the proposal and/or specifications.

E. Proposal Amounts

Proposals shall show net prices, extensions where applicable and net total. In case of conflict between unit price and extension, the unit price will govern. Any ambiguity in the proposal as a result of omission, error, unintelligible or illegible wording shall be interpreted in the favor of Leon County.

F. Exceptions and/or Substitutions

All proposals meeting the intent of the specifications and plans will be considered for award. Vendors taking exception to the specifications and plans, or offering substitutions, shall state

these exceptions in the section provided. If proposal is made on an article other than the one specified, which a bidder considers comparable, the name and grade of said article must be specified in the bid and sufficient specifications and descriptive data must accompany same to permit thorough evaluation. The absence of stated exceptions and/or substitutions shall indicate that the vendor has not taken any exceptions to the specifications and shall be responsible for performing in strict accordance with the specifications. **As a matter of practice, Leon County rejects exception(s) and /or substitutions as non-responsive but reserves the right to accept any and/or all of the exception(s) and/or substitution(s) deemed to be in the best interest of Leon County.**

G. Alternates

The Request for Proposal and/or specifications may expressly allow bidder to submit an alternate proposal. Presence of such an offer shall not be considered an indication of non-responsiveness.

H. Descriptions

Unless otherwise specified, any reference to make, manufacturer and/or model used in the specifications is merely descriptive and not restrictive, and is used only to indicate type, style, or quality of material desired.

I. Alterations

Proposals cannot be altered or amended after submission deadline. Any interlineations, alterations, or erasures made before opening time must be initialed by the signer of the bid, guaranteeing authenticity.

J. Tax Exempt Status

Leon County is exempt from federal excise tax and state sales tax. Unless the bid form or specifications specifically indicate otherwise, the proposed price must be net, exclusive of above-mentioned taxes and will be so construed. Therefore, the proposed price shall not include taxes.

K. Quantities

Quantities indicated are estimated quantities only and are not committed to buy. Approximate usage does not constitute an order but only implies the probable quantity that will be used. Commodities will be ordered on an as-needed basis. Bidder is responsible for accurate final counts.

L. Award

Award of contract shall be made to the most responsible, responsive bidder, whose offer is determined to be the best value, taking into consideration the relative importance of price. Leon County reserves the right to be the sole judge as to whether items bid will serve the purpose intended. Leon County reserves the right to accept or reject in part or in whole any bid submitted, and to waive any technicalities or informalities for the best interest of the County. Leon County reserves the right to award based upon individual line items, sections or total proposal.

M. Silence of Specifications for Complete Units

All materials, equipment and/or parts that will become a portion of the completed work, including items not specifically stated herein but, necessary to render the service(s) complete and operational per the specifications, are to be included in the proposed price. Vendor may be required to furnish evidence that the service, as bid, will meet or exceed these requirements.

N. Addenda

Any interpretations, corrections or changes to the specifications and plans will be made by addenda no later than forty-eight (48) hours prior to the proposal due date. Addenda will be distributed to all known recipients of the proposal documents. Vendors shall acknowledge receipt of all addenda with submission of proposal.

O. General Bid Bond/Surety Requirements

Failure to furnish bid bond/surety, if requested, will result in bid being declared non-responsive. Non-responsive bids will not be considered for award.

P. General Insurance Requirements

Failure to furnish Affidavit of Insurance, if required in these specifications, will result in bid being declared non-responsive. Non-responsive bids will not be considered for award.

Q. Responsiveness

A responsive bid shall substantially conform to the requirements of this Request for Proposal and/or specifications contained herein. Bidders who substitute any other terms, conditions, specifications and/or requirements or who qualify their proposals in such a manner as to nullify or limit their liability to the contracting entity shall have their proposals deemed non-responsive. Also, proposals containing any clause that would limit contracting authority shall be considered non-responsive. Examples of non-responsive bids include but shall not be limited to: a) bids that fail to conform to required delivery schedules as set forth in the bid request; b) bids with prices qualified in such a manner that the bid price cannot be determined, such as with vague wording that may include "price in effect at the time of delivery," and c) bids made contingent upon award of other bids currently under consideration.

R. Responsible Standing of Bidder

To be considered for award, bidder must at least: can obtain adequate financial resources, be able to comply with required or proposed delivery/completion schedule, have a satisfactory record of performance; have a satisfactory record of integrity and ethics, and be otherwise qualified and eligible to receive award.

S. Proprietary Data

Bidder may, by written request, indicate as confidential any portion(s) of a proposal that contains proprietary information, including manufacturing and/or design processes exclusive to the vendor. Leon County will protect from public disclosure such portions of a proposal, unless directed otherwise by legal authority, including existing Open Records Acts.

2.2. Performance

A. Design, Strength, and Quality

Design, strength, and quality of materials and workmanship must conform to the highest standards of manufacturing and engineering practices. The apparent silence of specifications and/or plans as to any detailed description concerning any point shall be regarded as meaning that only the best commercial practices are to prevail. All interpretations of these specifications and/or plans shall be made based on this statement.

B. Age and Manufacture

All tangible goods being bid must be new and unused, unless otherwise specified, in first-class condition, of current manufacture, and furnished ready to use. All items not specifically mentioned that are required for a complete unit shall be furnished.

Delivery Location

All deliveries will be made to the addresses specified on the purchase order during working hours of 8:00 a.m. to 5:00 p.m., Monday through Friday, unless otherwise authorized by the Leon County Auditor's Office or designee.

D. Delivery Schedule

Delivery time may be an important consideration in the evaluation of best value. The maximum number of days necessary for delivery ARO shall be stated in the space, if provided, on the bid form.

E. Delivery Charges

All delivery and freight charges, F.O.B. destination shown on Leon County purchase order, as necessary to perform contract, are to be included in the proposal.

F. Installation Charges

All charges for assembly, installation and set-up shall be included in the proposal. Unless otherwise stated, assembly, installation and set-up will be required.

G. Operating Instructions and Training

Clear and concise operating instructions and descriptive literature will be provided in English, if requested. On-site detailed training in safe and efficient use and general maintenance of item(s) purchased shall be provided as needed at the request of Leon County. Instructions and training shall be at no additional cost to the County.

H. Storage

Bidder agrees to provide storage of custom-ordered materials, if requested, for up to thirty (30) calendar days.

I. Compliance with Federal, State, County, and Local Laws

Bids must comply with all federal, state, county and local laws, including, but not limited to, all applicable standard safety, emission, and noise control requirements. Any vehicles or

equipment shall contain all standard safety, emission, and noise control requirements required for the types and sizes of equipment at the time of their manufacture. The contractor agrees, during the performance of work or service, to comply with all applicable codes and ordinances of Leon County or the State of Texas as they may apply, as these laws may now read, or as they may hereafter be changed or amended.

J. OSHA

The bidder will certify all equipment comply with all regulations and conditions stipulated under the Williams-Steiger Occupational Safety and Health Act of 1971, as amended. The successful bidder will further certify that all items furnished under this project will conform and comply with federal and State of Texas OSHA standards. The successful bidder will agree to indemnify and hold harmless Leon County for any and all damages that may be assessed against the County.

K. Patents and Copyrights

The successful vendor agrees to protect the County from claims involving infringements of patents and/or copyrights.

L. Samples, Demonstrations and Testing

At Leon County's request and direction, bidder shall provide product samples and/or testing of items bid to ensure compliance with specifications. Samples, demonstrations and/or testing may be requested at any point prior to or following bid award. Samples, demonstrations and/or testing may be requested upon delivery and/or any point during the term of resulting contract. All samples (including return thereof), demonstrations, and/or testing shall be at the expense of the bidder/vendor.

M. Acceptability

All articles enumerated in the RFP shall be subject to inspection by an officer designated for that purpose by Leon County. If found inferior to the quality called for, or not equal in value to the specifications, deficient in workmanship or otherwise, this fact shall be certified to the Leon County Auditor's Office, who shall have the right to reject the whole or any part of the same. Items and/or work determined to be contrary to specifications must be replaced at the vendor's expense. Inferior items not retrieved by the vendor within thirty (30) calendar days or an otherwise agreed upon time, shall become the property of the County. If disposal of such items warrants an expense, an amount equal to the disposal expense will be deducted from amounts payable to the vendor.

2.3. Purchase Orders and Payment

A. Purchase Orders

A purchase order(s) shall be generated by the Leon County Auditor's Office to the successful vendor. The purchase order number must appear on all itemized invoices and packing slips. The County will not be held responsible for any work orders placed and/or performed without a valid current purchase order number. Payment will be made for all

services rendered and accepted by the contract administrator for which a valid invoice has been received.

B. Invoices

All invoices shall refer to the Purchase Order number. Invoices shall reference the bid item number or a detailed description for each item invoiced. If an item purchased and itemized on the invoice does not correspond to an item in any of the categories awarded to the vendor, invoice shall reference the item as "N/C" to indicate that it is a non-contract item. This requirement is to assist the County in verifying contract pricing on all invoices. Payment will be made within the net thirty (30) days. All invoices shall be mailed to the Leon County Auditor's Office, PO Box 898, Centerville, Texas 75833.

C. Funding

Leon County is operated and funds on an October 1 to September 30 basis; accordingly, the County reserves the right to terminate, without liability to the County, any contract for which funding is not available.

D. Audit Provision

Seller shall establish a reasonable accounting system, which enables ready identification of seller's cost of goods and use of funds. Buyer may audit seller's records any time before three years after final payment to verify buyer's payment obligation and use of buyer's funds. This right to audit shall include subcontractors in which goods or services are subcontracted by seller. Seller shall ensure buyer has these rights with subcontractor(s).

2.4. Contract

A. Contract Definition

The General Conditions of Bidding and Terms of Contract, Specifications, Plans, Bidding Forms, Addenda, and any other documents made a part of this RFP shall constitute the complete bid. This proposal, when duly accepted by Leon County, shall constitute an equally binding contract between the successful bidder and Leon County.

B. Contract Agreement

Once a contract is awarded, the unit prices offered by the successful bidder shall remain firm for the term of the contract. Contract shall commence on date of award.

C. Change Order

No different or additional terms will become part of this contract with the exception of a change order. No oral statement of any person shall modify or otherwise change, or affect the terms, conditions or specifications stated in the resulting contract. All change orders to the contract will be made in writing and at the discretion and approval of Leon County. No change order will be binding unless signed by an authorized representative of the County and the vendor.

D. Termination for Default

Leon County reserves the right to enforce the performance of this contract in any manner prescribed by law or deemed to be in the best interest of the County in the event of breach or default of this contract. Leon County reserves the right to terminate the contract immediately in the event the vendor fails to perform to the terms of specifications or fails to comply with the terms of this contract. Breach of contract or default authorizes the County to award to another vendor, purchase elsewhere, and charge the full increase in cost and handling to the defaulting party.

E. Invalid, Illegal, or Unenforceable Provisions

In case any one or more of the provisions contained in the Contract shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provision thereof and this contract shall be considered as if such invalid, illegal, or unenforceable provision had never been contained herein.

F. Injuries or Damages Resulting from Negligence

Successful vendor shall defend, indemnify and save harmless Leon County and all its officers, agents and employees from all suits, actions, or other claims of any character, name and description brought for or on account of any injuries or damages received or sustained by any person, persons, or property on account of any negligent act or fault of the successful vendor, or of any agent, employee, subcontractor or supplier in the execution of, or performance under, any contract which may result from bid award. Successful vendor shall pay any judgment with cost which may be obtained against Leon County growing out of such injury or damages.

G. Interest by Public Officials

No public official shall have interest in this contract, in accordance with Texas local government code.

H. Warranty

The successful vendor shall warrant that all materials utilized in the performance of this contract shall conform to the proposed specifications and/or all warranties as stated in the Uniform Commercial Code and be free from all defects in material, workmanship and title.

I. Uniform Commercial Code

The successful vendor and Leon County agree that both parties have all rights, duties, and remedies available as stated in the Uniform Commercial Code.

J. Venue

This agreement will be governed and construed according to the laws of the State of Texas. This agreement is performable in the County of Leon, Texas.

K. Sale, Assignment, or Transfer of Contract

The successful vendor shall not sell, assign, transfer or convey this contract, in whole or in part, without the prior written consent of Leon County.

L. Silence of Specifications

The apparent silence of these specifications as to any detailed description concerning any point shall be regarded as meaning that only the best commercial practices are to prevail. All interpretations of these specifications shall be made based on this statement.

3. Special Requirements/Instructions

The following requirements and instructions supersede General Requirements where applicable.

3.1. Proposal Requirement

Each bidder should submit as a bid this entire RFP, completed where necessary, for example, the RFP cover sheet, the Price Sheets, etc. Use an opaque envelope, clearly indicating on the outside the Job Number, Job Description, and marked "SEALED BID". Leon County shall not be responsible for any effort or cost expended in the preparation of a response to this RFP. All protests should be coordinated through the Auditor's Office prior to award recommendation to Commissioners' Court.

3.2. Delivery Time

Delivery is required; all items must be packaged to be protected from damage during shipping and handling. Any item(s) damaged in shipping must be replaced in kind, or repaired, by the contractor, at the discretion of, and at no additional charge to, Leon County.

3.3. Payment

Leon County will pay original invoices that clearly itemize the goods and/or services provided as to quantity, part number, description, price, applicable discount (if any), labor charges showing time differential, if applicable and if previously agreed to, and delivery, installation, and set-up costs, if applicable and if previously agreed to. Only charges as stated on the Bid Form(s) submitted as a part of the bid will be considered.

Invoices must indicate Leon County as applicable, the address to which the product(s) and/or service(s) were delivered, and the applicable purchase order number. Invoices will be matched to delivery tickets prior to payment; therefore, all delivery tickets should have an accurate description of the product(s) and/or service(s).

3.4. Minimum Insurance Requirements

- A. The contractor shall, always during the term of this contract, maintain insurance coverage with no less than the type and requirements shown below. Such insurance is to be provided at the sole cost of the contractor. These requirements do not establish limits of the contractor's liability.**
- B. All policies of insurance shall waive all rights of subrogation against the County, its officers, employees and agents.**
- C. Successful bidder shall be required, at his or her own expense, to furnish the Leon County Auditor's Office within ten (10) days of notification of award with certified copies of all insurance policies or certificates of insurance for General Liability, Workers Compensation, and Vehicle insurance coverage to be in force throughout the term of the contract. Leon County shall be named as an additional "INSURED". All insurance shall be in accordance with the governing federal, state, or local laws.**
- D. The County reserves the right to require additional insurance should it be deemed necessary.**
- E. Workers' Compensation (with Waiver of subrogation to Leon County) Employer's Liability, including all states, and other endorsements, if applicable to the Project.**

Statutory and Bodily Injury by Accident: \$100,000 each employee. Bodily Injury by Disease: \$500,000 policy limit \$100,000 each employee. Leon County shall be named as "additional insured" on workers' compensation policy.
- F. Commercial General Liability Occurrence Form including, but not limited to, Premises and Operations, Products Liability Broad Form Property Damage, Contractual Liability, Personal and Advertising Injury Liability and where the exposure exists, coverage for watercraft, blasting collapse, and explosions, blowout, cratering and underground damage.**

\$500,000 each occurrence Limit Bodily Injury and Property Damage Combined \$500,000 Products-Completed Operations Aggregate Limit \$500,000 Per Job Aggregate \$500,000 Personal and Advertising Injury Limit. Leon County shall be named as "additional insured" on commercial general liability policy.
- G. Automobile Liability Coverage: \$300,000 Combined Liability Limits. Bodily Injury and Property Damage Combined. Leon County shall be named as "additional insured" on automobile policy.**

3.5. Exceptions/Substitutions

All proposal meeting the intent of this RFP will be considered for award. Bidders taking exception to the specifications, or offering substitutions, shall state these exceptions in the section provided or by attachment as part of the bid. The absence of such a list shall indicate that the bidder has not taken exceptions and shall hold the bidder responsible for performing in strict accordance with the specifications of the bid. Leon County Commissioners Court

reserves the right to accept any/or all/none of the exception(s)/substitution(s) deemed to be in the best interest of the County.

4. SPECIAL TERMS AND CONDITIONS

Introduction

Leon County released this Request for Proposals (RFP) seeking proposals for the procurement of multiple refurbished communications equipment shelters as part of their radio communications improvement plan. Leon County is in southeast Texas north of the Houston metropolitan area with Interstate 45 serving as the main highway through the area.

The intent of Request for Proposal: Leon County's intent of this Request for Proposal (RFP) and resulting contract is to provide offers with sufficient information to prepare a proposal for multiple refurbished radio communications equipment shelters.

Pre-Proposal Conference: A virtual pre-proposal conference will be conducted by Leon County at 10:00 a.m., Oct 14th, 2025, It is the offeror's responsibility to review the documents to gain a full understanding of the requirements of the RFP. Offerors desiring to submit a proposal are not required to have a representative attend the pre-proposal conference.

The County requires that Offerors read all sections of the RFP prior to attending the conference and submit their questions in writing to, Leon County Auditors' Office via e-mail at stacy.kent@co.leon.tx.us, with subject line "RFP No. 2026-353" so that the discussion during the conference can be as productive as possible. Submitted questions should include the name of the firm submitting the questions. A written summary of all questions and the County's responses to the questions will be provided to all attendees in the days following the meeting.

The cut-off date for submitted questions will R days before the proposal due date as noted in the Schedule of Events provided in this document. Any interpretation of or change in the RFP will be made by addendum.

Funding: Funds for payment for the current fiscal year have been provided through the County budgeting and appropriation process. State of Texas statutes prohibit the County from any obligation of public funds beyond the fiscal year for which a budget has been approved. Therefore, anticipated orders or other obligations that arise past the end of the current County's fiscal year shall be subject to budgeted appropriations therefor.

Bonding Requirements:

- Proposal Guarantee (Bid Bond): Proposals submitted in response to this RFP shall include the submission of a proposal guarantee. Proposals submitted

without the required proposal guarantee in the form of a bond or a cashier's check will not be accepted. A proposal guarantees in the amount of 5% of the proposed system cost is required at the time of proposal submission.

Performance and Payment Bonds: In accordance with V.T.C.A. 2253.021, a governmental agency that makes a public work contract with a prime contractor shall require the contractor, before beginning work, to execute to the governmental entity a Payment Bond if the contract is more than \$25,000.00 and a Performance Bond if the contract is more than \$100,000. Such bond shall be in the amount of the contract payable to the governmental entity and must be executed by a corporate surety in accordance with Section 1, Chapter 87, Acts of the 56th Legislature, Regular Session, 1959 (Article 7.19-1 Vernon's Texas Insurance Code). The County shall require, within 30 days, after signing a contract and prior to beginning the actual work (whichever comes first) that the Vendor provides the County with a performance bond and a payment bond in the amount of the contract. A surety company authorized to do business in this state shall execute these bonds. Bonds shall be delivered to Leon County, Auditors' Office, 113 W. Main Centerville, TX 75833.

The performance bond and payment bond must be automatically renewed annually on the anniversary of the effective date of the bonds for the term of the Agreement and any extensions, unless the Surety gives the Vendor and the County 30 days written notice before the renewal date that the Surety will not renew a bond or bonds, in which case the Vendor shall provide the County with a replacement bond (in the same form as the affected Bond(s)) before the renewal date.

Completion/Response Time: Vendor shall place product(s) and/or complete services at the County's designated location within the number of calendar days according to the schedule proposed by offeror.

Schedule of Events: The following anticipated schedule of events outlines the RFP process and is tentative. The County reserves the right to modify this schedule as deemed necessary.

Full RFP Release and advertising date.....	October 1, 2025	N/A
Pre-Proposal Conference.....	October 14, 2025	10:00 AM CDT
Cut-off Date for Questions.....	November 3, 2025	5:00 PM CDT
Proposals Due.....	November 17, 2025	2:00 PM CDT
Contract Award.....	December 8, 2025	To Be Determined

General Requirements:

Read this entire document carefully, follow all the instructions. You are responsible for fulfilling all requirements and specifications. Be sure you understand them. Review the Table of Contents. Be sure your proposal package is complete.

5. Shelter specifications and requirements

Leon County is seeking proposals for the purchase of seven (7) refurbished communications shelters and optional generator with transfer switch for their radio communications improvement plan. The following table provides information on the shelter sizes desired for each site. Leon County understands that refurbished shelters are subject to availability and will allow vendors to propose alternate size shelters. The sizes below are preferred.

Site Name	Shelter Size
EXPO	~12'x16' Precast Concrete
Leon HS	~12'x16' Precast Concrete
Hilltop Lakes	~12'x16' Precast Concrete
Tri-Circle	~12'x16' Precast Concrete
Oakwood	~12'x16' Precast Concrete
Sheriff Office	~10'x12' Precast Concrete
Pleasant Springs	~12'x16' Precast Concrete

5.1. Offeror Responsibilities

Offer Responsibilities

All Offerors shall be required to complete the following:

- Provide all pricing on price sheets provided in Section 6.14 of this document

5.2. Delivery, Storage, and Handling

- Vendor shall be responsible for incoming inspection of materials and all communications with the shipper.
- The Vendor shall be responsible for returning any damaged goods at their expense.

5.3. Project Submittals

General Information

All project submittals shall be in pdf soft copy format, unlocked for printing.

Project Schedule

Vendor shall provide and maintain a project schedule; the project schedule will be distributed to the designated project team members periodically via email as a pdf file.

Critical Design Milestone

Vendor shall provide Leon County with all design documents prior to scheduling the Critical Design Review.

Post Acceptance Service Information

Vendors shall submit as built drawings and updated electrical schematics.

Submittal Procedures

All documentation will be submitted via email to Leon County at the following email address:

5.4. Project Schedule

Vendor shall maintain the project schedule in the form of a Gantt chart. Schedule update shall be bi-weekly unless more frequent updates are required. Updates will be distributed via email.

5.5. Installation Requirements

Vendor shall provide Leon County with a schedule and list of all subcontractors.

General Installation Requirements

Vendor shall ensure all on site have personnel protection equipment (PPE) and all other job-related safety equipment required to safely complete the work. All tools and installation equipment shall be provided by the Vendor

Vendor shall ensure work is completed in a manner consistent with Best Industry Standard Accepted practices. All work shall be complainant with State and local building codes and the National Electrical Code (NEC).

Vendors shall clean up the sites prior to leaving the site.

Each shelter shall be set up and affixed to the slab with four (4) galvanized steel anchor plates provided by the vendor. Anchor plates will be installed by others.

Any equipment such as doors, awnings, and lights shall be re-installed upon delivery.

Final touchup work to include caulking, paint or scratch removal shall be performed on-site prior to final acceptance.

AC power will be available on-site from an H-frame or power distribution meter base. The vendor will utilize a licensed electrician to make all electrical connections to the shelters to verify proper operations. Leon County will provide propane connections for the generators.

The County will provide concrete foundations for the generator, shelter, and underground conduits. The vendor shall supply the foundation requirements for the shelter and generator as well as conduit requirements for the generator.

The shelter vendor is not responsible for the external grounding electrode system (ground ring) for the shelter.

Project Management

Vendor shall be responsible for managing all subcontractors. Vendor shall notify all subcontractors of the project schedule and subsequent changes.

6 Project Overview

Leon County is seeking proposals for the procurement of multiple refurbished radio communications equipment shelters as part of their radio communications improvement plan. Additionally, the County is interested in purchasing an optional generator and transfer switch.

Equipment Shelters Locations

The Shelters shall be that will be installed at the following locations in Leon County, Texas. The addresses are:

Loc. No.	Site Name	Street Address
1	EXPO	3637 County Road 305, Buffalo, TX 75831
2	Leon High	12460 US Highway 79 W Jewett, Tx 75846
3	Hilltop Lakes	Lot 50B Hilltop Lakes 77871
4	Tri-Circle Ranch	8153 County Road 106 Leona, Tx 75850
5	Oakwood	2311 CR 2431 Oakwood, TX 75855
6	Sheriff's Office	606 E. St. Mary's Street Centerville, TX.
7	Pleasant Springs	Off County Road 2161 (US-TX-5042)

(see Exhibit 1 contained in the Exhibits section of this document).

6.1. General Overview

The selected Contractor shall be responsible for the provision and installation of a complete and fully functional communication shelter as outlined in this RFP. The Contractor shall undertake and complete the following:

- Provide manufacturers standard shelter and optional generator foundation design
- Furnish and install a refurbished pre-cast concrete equipment shelter
- Install and test automatic transfer switch (optional or County supplied)
- Install new wall mounted air conditioner units
- Leon County representatives will travel to the Contractor's location to review, inspect and test the shelters prior to shipping

Leon County may choose to purchase generators and power transfer switches from another vendor. The County will ship transfer switches to the successful vendor for installation and testing prior to delivery.

6.2. Exceptions

Bidder may take exception to the conditions and technical specifications. Exceptions must be clearly and boldly identified. Alternate methods and/or equipment must be provided. Acceptance or rejection of exceptions will be solely at the discretion of Leon County.

6.3. Technical Information to be submitted with Proposal

- Shelter drawings (if available)
- Shelter foundation plans and drawings
- Shelter interior and exterior photos including the roof and doors
- Shelter id plate photos
- Catalog cut sheets
- Proposed project schedule
- Itemized pricing forms
- Compliance check sheet
- One-line electrical drawing
- Shelter internal grounding design must meet Motorola latest R56 guidelines

Optional equipment (generator and transfer switch)

- Catalog cut sheets
- Foundation requirements
- Conduit requirements

6.4. Applicable Specifications, Codes, and Standards

The work shall be performed in compliance with codes and generally accepted standards. In the occurrence of conflicting codes and standards, the most stringent shall apply, unless otherwise specifically required by the engineer.

The following shall apply, but are not limited to:

- American Institute of Steel Construction - Manual of Steel Construction
- Electronic Industries Association (TIA/EIA-222-G & H) Standards - Structural Standards for Antenna Towers and Antenna Supporting Structures.
- American Welding Society (AWS) D1.1 - Structural Welding Code
- FAA Advisory Circular #AC 70/7460 - Obstruction Marking and Lighting
- National Electric Code (NEC) - Tower Lighting Kits
- American Institute of Steel Construction (AISC) - Specification for Structural Joints using ASTM A325 or A490 Bolts.
- American Concrete Institute ACI 318 - Building Code Requirements for Reinforced Concrete
- Concrete Reinforcing Steel Institute (CRSI) - Manual of Standard Practice
- American Society for Testing and Materials (ASTM) for:

A-53	Welded and Seamless Steel Pipe
A-123	Zinc (hot-dipped galvanized coatings on products fabricated from rolled, pressed, and forged steel shapes, plates, bars, and strips)
A-153	Zinc Coatings (hot-dip) on Iron and Steel Hardware
B-695	Coatings of Zinc Mechanically Deposited on Iron and Steel (min thickness 0.0026")
A-385	Zinc Coatings (hot-dip) on Assembled Steel Products
A-307	Low-Carbon Steel Externally and Internally Threaded Standard Fasteners
A-325	High Strength Steel Bolts
A-615	Reinforcing Bars
A-706	Reinforcing Bars
ASTM C-9	Ready-mixed Concrete

- T1.334-2002 Electrical Protection of Communications Towers and Associated Structures
- T1.333-2003 Electrical Protection for Telecommunications Central Offices and Similar Type Facilities
- T1.333-2001 Grounding and Bonding of Telecommunications Equipment
- ANSI/NFPA 780-2004 Installation of Lightning Protection Systems

- State Codes, including but not limited to building and environmental. Where there is an inconsistency between codes, the most stringent shall apply.
- Occupational Safety and Health Administration - Occupation Safety laws
- Prevailing Labor Laws and Wage Rates
- It is the responsibility of the Contractor to discover and comply with all applicable codes, ordinances, and standards.

6.5. Awarded Contractor Responsibilities

Unless specifically stated, the Contractor shall be responsible for:

- Meeting the standards of applicable standards and codes listed
- Attending meetings as necessary
- Prepare and submit Bi-weekly progress reports

6.6. Ownership of Drawings, Documents, and Specifications

All drawings and documents submitted by the Contractor to the County will become the property of the County. Proprietary information provided by the Contractor shall be clearly labeled.

6.7. Workmanship and Unauthorized Work

All work under this agreement shall be performed in a skillful and workmanlike manner. The Contractor is required to remove any employee the County's Project Manager deems incompetent, careless, or otherwise objectionable.

Any work performed beyond the scope of the contract or done without the written authorization of Leon County shall be deemed unauthorized. If required by the County, unauthorized work shall be remedied, removed, or replaced by the Contractor at the Contractor's expense. The County may assess or deduct the cost of redressing any engineering charges from the amount owed to the Contractor.

6.8. Materials

Unless otherwise specified in this contract and with the written approval of the County, all equipment, material, and associated articles to be used to refurbish the shelters shall be new. This includes both air-conditioning units and surge protectors. Unless otherwise specifically indicated, reference to any equipment, material, article, or patented process, by trade name, make or catalog number shall be regarded as establishing a standard of quality and shall not be construed as limiting competition and the Contractor may, subject to the approval of the County, use any equipment, material, article or process which is equivalent to that named.

The County shall be the sole judge of the quality and suitability of any proposed alternative equipment, material, article, or process. The burden of proving the quality and suitability of an alternative shall be upon the Contractor. Any information required by the County in judging an alternative will be supplied by the Contractor at no expense to the County.

Where the use of an alternative material or process is involved in a redesign or changes to the work, the cost and time required to affect such approved changes by the County shall be reimbursed by the Contractor.

6.9. Storage of Materials and Equipment

Materials shall be stored to assure the preservation of their quality and fitness for the intended work. The Contractor shall be solely responsible for the safety and secure storage of materials and equipment.

6.10. Submittal Data and Notification Requirements

No later than 15 calendar days prior to the documentation shall be delivered to:

CONTACT & ADDRESS FOR COUNTY:	Leon County Auditors' Office
	113 W. Main P.O. Box 898
	Centerville, Texas 75833
	(903) 536-2709

6.11. Shelter Specifications

General Description

Prefabricated concrete, telecom electronic equipment shelters, equipment shelter foundation drawings, and ancillary equipment shall be furnished as specified herein where required.

Unless otherwise modified herein, materials shall be in accordance with ANSI/NFPA-70, The National Electrical Code, and all applicable federal, state, building codes.

Structural Requirements

Design Loading

The equipment building floor shall be designed per ASCE 7-88 Uniform Distributed Load of 300 pounds per square foot. The equipment building roof shall be designed per ASCE 7-88 Roof Load Specification of 150 pounds per square foot. The equipment building wind loading specification shall be per ASCE 7-88 Basic Wind Speed Specifications of 120 MPH.

Foundation Design

The building manufacturer approved foundation design shall be provided to the County prior to installation.

Flooring

The floor section shall be constructed of steel-reinforced concrete. All surfaces shall be smooth. The interior floor surface shall be commercial-grade asphalt tile. Base molding shall be installed around all perimeter walls.

Roof Section

- a. The roof section of the equipment building shall be concrete with at least a $\frac{1}{8}$ " per foot drainage slope. Roofing shall be designed to prevent penetration by ice falling from the tower at the site. Proposers shall describe this roof protection in their proposals. A new membrane roof is preferred.
- b. The roof shall be designed in such a manner as to prevent the accumulation of water. The roof section shall provide a 2" minimum overhang on all sides. The roof shall be a cap and fit over the walls, leaving no exposed roof-to-wall joints.

Walls

The wall sections shall be steel-reinforced solid concrete, lightweight concrete is preferred. Construction shall be concrete aggregate exterior with FRP interior walls. Interior walls shall be designed to allow the mounting of electrical and electronic equipment using standard fasteners.

Shelter Features

Power

- a. AC power shall enter the shelter through an entrance elbow, which can be rotated to accommodate connections to conduit from the power company feed. The main switch shall be provided inside the shelter, followed by a distribution panel, which provides for a minimum of twenty-four branch circuit breakers.

- b. The Equipment Room AC power shall be installed in EMT conduit with two duplex outlets mounted along the overhead cable ladder at the top of each equipment rack space, and at four-foot intervals on each of the four interior walls of the equipment shelter (EMT conduit, grounded, duplex outlets). Each duplex outlet shall be served on separate circuits. Outdoor GFCI duplex outlets supported by the generator shall be provided one on each exterior wall.
- c. Equipment shelters shall be equipped with permanently connected, hard-wired UL Listed Type 1A and Type 2 surge protection devices in accordance with the latest edition of ANSI/UL1449 4th Edition.
- d. Type 1 and Type 2 surge protection devices shall use silicon avalanche diodes and MOVs, be equipped with plug-in modules, and provide both local visual and remote status monitoring. Transtector APEX IV series or direct equivalent are required.
- e. All electrical equipment supplied shall be listed by UL. The entire electrical installation and wiring shall be in strict compliance with the latest approved edition of the National Electrical Code and all state, codes and ordinances.

Building Size

The County prefers the size shelters listed below. However, other size shelters may be proposed. The vendor shall note the offer size in their response. The County will determine the most suitable offer.

See attached shelter table. Some flexibility in individual shelter dimensions is acceptable. The 6 larger shelters need to support 4 standard 7' X 19" equipment racks, and the smaller shelter needs to support 3 standard 7' X 19" equipment racks.

Site Name	Lat	Long	Street Address	Shelter Size
EXPO	31° 22' 43.72" N	96° 0' 49.51" W	3637 County Road 305, Buffalo, TX 75831	12'x16'
Leon HS	31° 18' 57.10" N	96° 12' 53.40" W	12460 US Highway 79 W Jewett, Tx 75846	12'x16'
Hilltop	31° 4' 33.29" N	96° 10' 43.22" W	Loit 50B Hilltop Lakes 77871	12'x16'
Tri-Circle	31° 9' 47.03" N	95° 52' 40.05" W	8153 County Road 106 Leona, Tx 75850	12'x16'
Oakwood	31° 30' 34.60" N	95° 48' 11.50" W	2311 CR 2431 Oakwood, TX 75855	12'x16'
Sheriff Office	31° 15' 30.84" N	95° 58' 26.9" W	606 E. St. Mary's Street Centerville, TX.	10'x12'
Pleasant Springs	31° 20' 40.82" N	95° 49' 28.30" W	Off County Road 2161 (US- TX-5042)	12'x16'

Doors

- a. Exterior doors shall be steel construction with a solid core.
- b. The door frames shall be steel construction, primed, painted, and cast into the wall panel. The door entrance(s) shall be insulated, primed, and installed flush with door check, doorstop, weather stripping, and stainless-steel ball-bearing hinges. The lockset shall be protected on the exterior by an anti-prying plate. Hinges shall be tamper-resistant to prevent removal of the pins from outside the building.
- c. A drip awning with a minimum 4' protrusion from the outer wall shall be installed over the door to prevent water from dripping into the building.
- d. Doors shall be sealed using adjustable weather striping, and an adjustable saddle.
- e. Doors shall be equipped with small format interchangeable core lock sets. All shelters shall be keyed the same
- f. Four (4) sets of matching K-keyway blank keys shall be provided.

Lighting

- a. There shall be sufficient interior lighting. Direct wire linear LED fixtures using two T8 four-foot bright white or daylight tubes per fixture shall provide interior light. The switch for the light fixtures shall be located inside and on the latch side of the entry door. Light fixtures shall be installed to provide sufficient lighting for service personnel to perform equipment maintenance.
- b. Exterior LED lighting shall be provided adjacent to the entry door to the shelter in a manner to avoid shading by the open door. A photoelectric switch that allows automatic illumination and extinguishment at twilight and sunrise shall control this lighting. Exterior lighting shall be heavy duty, shatter and tamper resistant.
- c. There shall be four (4) dual weatherproof LED floodlights with motion detectors installed on the exterior shelter walls near the corners in a clockwise or counterclockwise orientation, to minimize "blind spots." Lights shall be installed so that they are facing along the length of the wall.

A/C Power

The AC service shall be sized to accommodate the fully loaded system plus 100% reserve capacity. The County will provide 100amp single phase 120VAC service to the Sherriff's Office site and 200amp single phase 120VAC service to all other sites.

HVAC

- a. Low-ambient-temperature air conditioning equipment shall be provided. Electric heat strips are not required. Relative humidity shall be maintained at a level acceptable to the equipment to be furnished in this procurement, typically a range of 55% (+/- 10%) relative humidity.
- b. All shelters shall be equipped with two (2) new external wall-mounted vertical air conditioning units. The wall mounted units shall be rated at 2 tons except for the Sheriff's office site which will require 1-ton units. All sites require a standard lead/lag controller to cycle between the two (2) AC units. Residential window air conditioners are not acceptable.

Alarms

- a. The following alarm inputs associated with the site shall be installed and connected to the site security system punch blocks. All alarms shall terminate on a 66-telco block. The alarm system layout will be standardized for all shelters.

- 1) Fire/Smoke Detector
- 2) Shelter Door Open Alarm (each door)
- 3) Shelter Hi-Temp
- 4) Shelter Low-Temp
- 5) Commercial AC Power Fail
- 6) High and Low Humidity Sensors
- 7) Surge suppressor status
- 8) Automatic Transfer Switch Alarms

Waveguide Entry Panel

The entry panel shall be minimum of eight (8) 4" or 5" diameter entry ports. The entry panel shall be fully equipped with covers for ports.

Waveguide openings shall be installed on the wall of the shelter in alignment with interior cable ladders arranged over the equipment rack space.

Cable Tray

A cable tray with a width of 24" shall be installed over all equipment rack spaces, to any MDF panels, and to any future equipment expansion space in the shelter. Cable tray sections shall be bonded to one another and to the building perimeter ground (split halo) by #2 AWG copper wire and compression fittings.

Security Screens

Security screens to prevent unauthorized entry shall protect all ventilation openings.

6.12. Foundations

The vendor shall provide the foundation design drawings for standard soils. Foundations will be constructed by others.

6.13. Final Acceptance & Proof of Performance

Factory Operational Performance Test and Inspection

Following final installation of all components, performance and operational tests shall be performed by the Contractor to verify proper operation of all subsystems and equipment features. The County, or the County's representative will witness operational performance testing at the Contractor's facility and conduct a visual inspection of the shelters.

Each Proposer must submit with the proposal a preliminary test plan or check sheet detailing the procedures to be followed, the equipment to be used, and the pass/fail criteria to be used to verify equipment performance.

The Operational Performance Tests will include the following basic procedures:

- Verify that all equipment is delivered and installed in accordance with best industry accepted standard practices according to the Contract.
- Demonstration that all equipment meets specification.
- Verification that all functions and features are performed according to specification and Contract requirements.

Final Acceptance

Final acceptance will be as follows:

- Successful passage of all operational performance tests
- A complete set of shelter drawings, and other equipment manuals and drawings.
- A complete set of electrical drawings
- Drawings will reflect any authorized modifications and changes which were approved by the Contractor and the County.
- All packing slips.
- Warranty documents
- Instruction, maintenance, or operations manuals.
- Resolution of punch list items
- All alarms, circuits, and outlets are properly labeled.

The entire installation effort shall be inspected for conformity to these specifications and to the standards of good engineering practice.

6.14. Optional Equipment

Vendors are not required to bid on optional items.

The County is interested in purchasing six (6) commercial grade standby generators with brand-matching transfer switches. The generator may be sized between 28-36kw with the following requirements.

- Water cooled
- Liquid propane operation
- Lockable outdoor cabinet
- 220VAC operation
- Single phase
- Defined alarms (Commercial power, backup power, fail alarms, etc.)

Vendor shall include manufactures cut sheets for proposed generator and transfer switch. The price shall include installation, startup and warranty commissioning, including all electrical power, and low voltage alarm wiring interfacing to each shelter. The vendor will ship the generators at the same time as the shelters. The vendor is responsible for offloading the generator when it arrives on-site and makes all necessary connections. The County will supply a concrete foundation pad for installation and propane connection.

6.15. Cost Proposal Forms

Cost Proposal Form 12' x 16' Shelter Number 1 - EXPO

	Description	Materials	Engineering & Installation	Total
Equipment shelter Size	Shelter original manufacturer, original manufacture date,	\$	\$	\$
Electrical Updates	Surge protection, R56 grounding	\$	\$	\$
HVAC	Cooling capacity/BTU, manufacturer, model, options, lead-lag controller model	\$	\$	\$
Electrical Drawings	Updated electrical drawings including any changes to the shelter electrical and alarm systems.	\$	\$	\$
Shelter Drawings	Manufacturers original shelter design drawings.	\$	\$	\$
Foundations Drawings	Concrete shelter foundation design installation drawings	\$	\$	\$
Shipping FOB Destination	Specify site name and zip code	\$	\$	\$
Set Shelter	Offloading and Crane	\$	\$	\$
Generator Option	Includes transfer switch installation, generator set on-site, all electrical connections to shelter. Generator warranty commissioning and startup.	\$	\$	\$
GRAND TOTALS		\$	\$	\$

Cost Proposal Form 12' x 16' Shelter Number 2 – Leon High

	Description	Materials	Engineering & Installation	Total
Equipment shelter Size	Shelter original manufacturer, original manufacture date,	\$	\$	\$
Electrical Updates	Surge protection, R56 grounding	\$	\$	\$
HVAC	Cooling capacity/BTU, manufacturer, model, options, lead-lag controller model	\$	\$	\$
Electrical Drawings	Updated electrical drawings including any changes to the shelter electrical and alarm systems.	\$	\$	\$
Shelter Drawings	Manufacturers original shelter design drawings.	\$	\$	\$
Foundations Drawings	Concrete shelter foundation design installation drawings	\$	\$	\$
Shipping FOB Destination	Specify site name and zip code	\$	\$	\$
Set Shelter	Offloading and Crane	\$	\$	\$
Generator Option	Includes transfer switch installation, generator set on-site, all electrical connections to shelter. Generator warranty commissioning and startup.	\$	\$	\$
GRAND TOTALS		\$	\$	\$

Cost Proposal Form 12' x 16' Shelter Number 3 – Hilltop Lakes

	Description	Materials	Engineering & Installation	Total
Equipment shelter Size	Shelter original manufacturer, original manufacture date,	\$	\$	\$
Electrical Updates	Surge protection, R56 grounding	\$	\$	\$
HVAC	Cooling capacity/BTU, manufacturer, model, options, lead-lag controller model	\$	\$	\$
Electrical Drawings	Updated electrical drawings including any changes to the shelter electrical and alarm systems.	\$	\$	\$
Shelter Drawings	Manufacturers original shelter design drawings.	\$	\$	\$
Foundations Drawings	Concrete shelter foundation design installation drawings	\$	\$	\$
Shipping FOB Destination	Specify site name and zip code	\$	\$	\$
Set Shelter	Offloading and Crane	\$	\$	\$
Generator Option	Includes transfer switch installation, generator set on-site, all electrical connections to shelter. Generator warranty commissioning and startup.	\$	\$	\$
GRAND TOTALS		\$	\$	\$

Cost Proposal Form 12' x 16' Shelter Number 4 – Tri-Circle Ranch

	Description	Materials	Engineering & Installation	Total
Equipment shelter Size	Shelter original manufacturer, original manufacture date,	\$	\$	\$
Electrical Updates	Surge protection, R56 grounding	\$	\$	\$
HVAC	Cooling capacity/BTU, manufacturer, model, options, lead-lag controller model	\$	\$	\$
Electrical Drawings	Updated electrical drawings including any changes to the shelter electrical and alarm systems.	\$	\$	\$
Shelter Drawings	Manufacturers original shelter design drawings.	\$	\$	\$
Foundations Drawings	Concrete shelter foundation design installation drawings	\$	\$	\$
Shipping FOB Destination	Specify site name and zip code	\$	\$	\$
Set Shelter	Offloading and Crane	\$	\$	\$
Generator Option	Includes transfer switch installation, generator set on-site, all electrical connections to shelter. Generator warranty commissioning and startup.	\$	\$	\$
GRAND TOTALS		\$	\$	\$

Cost Proposal Form 12' x 16' Shelter Number 5 – Oakwood

	Description	Materials	Engineering & Installation	Total
Equipment shelter Size	Shelter original manufacturer, original manufacture date,	\$	\$	\$
Electrical Updates	Surge protection, R56 grounding	\$	\$	\$
HVAC	Cooling capacity/BTU, manufacturer, model, options, lead-lag controller model	\$	\$	\$
Electrical Drawings	Updated electrical drawings including any changes to the shelter electrical and alarm systems.	\$	\$	\$
Shelter Drawings	Manufacturers original shelter design drawings.	\$	\$	\$
Foundations Drawings	Concrete shelter foundation design installation drawings	\$	\$	\$
Shipping FOB Destination	Specify site name and zip code	\$	\$	\$
Set Shelter	Offloading and Crane	\$	\$	\$
Generator Option	Includes transfer switch installation, generator set on-site, all electrical connections to shelter. Generator warranty commissioning and startup.	\$	\$	\$
GRAND TOTALS		\$	\$	\$

Cost Proposal Form 10' x 12' Shelter Number 6 – Sheriff's Office

	Description	Materials	Engineering & Installation	Total
Equipment shelter Size	Shelter original manufacturer, original manufacture date,	\$	\$	\$
Electrical Updates	Surge protection, R56 grounding	\$	\$	\$
HVAC	Cooling capacity/BTU, manufacturer, model, options, lead-lag controller model	\$	\$	\$
Electrical Drawings	Updated electrical drawings including any changes to the shelter electrical and alarm systems.	\$	\$	\$
Shelter Drawings	Manufacturers original shelter design drawings.	\$	\$	\$
Foundations Drawings	Concrete shelter foundation design installation drawings	\$	\$	\$
Shipping FOB Destination	Specify site name and zip code	\$	\$	\$
Set Shelter	Offloading and Crane	\$	\$	\$
GRAND TOTALS		\$	\$	\$

Cost Proposal Form 12' x 16' Shelter Number 7 - Pleasant Springs

	Description	Materials	Engineering & Installation	Total
Equipment shelter Size	Shelter original manufacturer, original manufacture date,	\$	\$	\$
Electrical Updates	Surge protection, R56 grounding	\$	\$	\$
HVAC	Cooling capacity/BTU, manufacturer, model, options, lead-lag controller model	\$	\$	\$
Electrical Drawings	Updated electrical drawings including any changes to the shelter electrical and alarm systems.	\$	\$	\$
Shelter Drawings	Manufacturers original shelter design drawings.	\$	\$	\$
Foundations Drawings	Concrete shelter foundation design installation drawings	\$	\$	\$
Shipping FOB Destination	Specify site name and zip code	\$	\$	\$
Set Shelter	Offloading and Crane	\$	\$	\$
Generator Option	Includes transfer switch installation, generator set on-site, all electrical connections to shelter. Generator warranty commissioning and startup.	\$	\$	\$
GRAND TOTALS		\$	\$	\$

Cost Proposal Summary Form

Total Cost Shelter Number 1 - EXPO	\$
Total Cost Shelter Number 2 – Leon High	\$
Total Cost Shelter Number 3 – Hilltop Lakes	\$
Total Cost Shelter Number 4 – Tri-Circle Ranch	\$
Total Cost Shelter Number 5 – Oakwood	\$
Total Cost Shelter Number 6 – Sheriff's Office	\$
Total Cost Shelter Number 7 – Pleasant Springs	\$
Sub Total	\$
Warranty Options	\$
Multi-shelter Discount	\$ - ()
Grand Total	\$

Exhibits

Exhibit 1 Leon County, TX Communications Site Map

